

KARNATAKA SILK MARKETING BOARD LTD
CHECK LIST (Sanction of Credit limit)

The Branch Officerhas recommended for the sanction of credit
limit to Sri / Smt / M/s.....
Upto Rs on

The details of documents / Papers furnished are ticked below :

Submitted / Not Submitted.

1. Credit Application
2. Profit & Loss A/c Statement copy.
3. Board Resolution copy
(in the case of co-op Societies)
4. Income Tax assessment copy
5. Authorised Signature
6. Power of Attorney
(on Rs 100/- Stamp Paper)
7. Partnership deed
(if it is a partnership firm)
8. Affidavit
(if the certified documents are produced)
9. Hundi Agreement
(on Rs 50/- Stamp Paper)
10. Credit Agreement
(on Rs 50/- Stamp Paper)
11. Banker's Confidential Report

Submitted / Not Submitted.

12. Reference from others

13. Original Documents.

1. Land or Site
2. Building

14. Valuation Certificate

1. Land & Building issued by Village Panchayat Chairman / Tahsildar or (Junior) Engineer.
2. Machineries – Spindles, doubling, winding, warping, etc.. AND/OR Looms.

15. Nil Encumbrance Certificate
(Upto date)

16. Latest Tax Paid Receipt

17. Khata Certificate

18. Pahani & record of Rights etc.,

19. Bank Guarantee

20. Fixed Deposit Receipts

21. Cash Security

22. Collateral Security
(Rs 50/- Stamp Paper)

23. Solvency Certificate from Bankers

Submitted / Not Submitted.

24. Death Certificate

25. Recommendation / Remarks by the Branch Officers:

The applicant has to submit the following documents in Sl No for credit sanction.

Verified by:

MARKETING OFFICER

APPENDIX TO THE CHECK LIST

NOTE:

- (1) If Item No 20 is furnished the other items are not required except application.
- (2) If Item No 18 & 19 is furnished except Item No 1 & 11 the other items are not required.
- (3) If Item No 12 is produced he has to produce Items from Sl No. 1,2,4,5,9,10, 11,13,14,15 & 21.